

RE-BIDDING DOCUMENT FOR THE DRILLING AND INSTALLATION OF SOLAR POWERED BOREHOLES



[Biomedical Research and Training Institute]

STANDARD BIDDING DOCUMENT

for the

**Solar Powered Borehole siting, drilling,
casing, and installation**

21 April 2023

RE-BIDDING DOCUMENT FOR THE DRILLING AND INSTALLATION OF SOLAR POWERED BOREHOLES

Procuring Entity: Biomedical Research and Training Institute

Date of Issue: 21 April 2023

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PART 1: BIDDING PROCEDURES

Preparation of Bids

You are requested to bid for the items specified in the Statement of Requirements below, by completing and returning the following documentation:

1. the Bid Submission Sheet in this Part 1;
2. the Priced Bill of Quantities
3. a copy of a valid tax clearance *ITF 263 and PRAZ certificate (mandatory)*;
4. the completed qualification forms provided in this Part 1;
5. Proof of at least 3 trade references of similar nature **(Solar Powered Borehole siting, drilling, casing, and installation)**. *(Mandatory)*;

You are advised to carefully read the complete Bidding Document before preparing your Bid. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Bidder's name.

Number of bids allowed

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. A conflict of interest will be deemed to arise if Bids are received from more than one Bidder owned, directly or indirectly, by the same person.

Clarification

Clarification of the bidding document may be requested in writing by any Bidder up to 19th of April 2023 and should be sent to (sbuzuzi@gmail.com)

Pre-bid Site Visit

Bidders are allowed to carry out pre-bid site visit as per pre-bid site visit invitation as advertised. For more information contact Stephen Buzuzi (sbuzuzi@gmail.com)

Validity of Bids

The minimum period that the Bidder's bid must remain valid for 60days from the deadline for the submission of bids.

Submission of Bids

Bids must be submitted via email to the email address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their Bid with correct details of the Bidder and the number of the Bid.

The Bidder must mark the email with the Bidder's name.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

Date of deadline: 26 May 2023

Deadline Time: 5:00pm

Submission flemmingfundapplications@gmail.com

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mail address:

Means of *Through email address above.*
acceptance:

Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

Time for Completion

The time for completion of the Works is **one month**.

Bid Prices and Discounts

The bid rates and prices must cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the Works and must include all taxes and duties. The whole cost of performing the Works must be included in the items stated, and the cost of any incidental works will be deemed to be included in the prices quoted.

The Bidder must fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by the Bidder will be deemed to be covered by the rates or prices for other items in the Bill of Quantities.

The price quoted in the Bid Submission Sheet must be the total price of the Bid, excluding discount. The Bidder must quote any discounts and the methodology of its application in the Bid Submission Sheet.

Currency

Tenders should be priced in **United States Dollars**.

Evaluation of Bids

Bids will be evaluated based meeting scope and specifications as well as price competitiveness.

Eligibility and Qualification Criteria

Bidders are required to meet the criteria, they must therefore:

1. have the legal capacity to enter into a contract.
2. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe.
3. not have a conflict of interest in relation to this procurement requirement.
4. not be debarred from participation;
5. passed the minimum qualification criteria indicated in this Part 1; and

Detailed Evaluation

The Bids will be examined to confirm that all terms, conditions, and requirements of the bidding document have been compiled with by the Bidder.

Evaluation of Technical Bids will include an assessment of the Bidder's technical capacity to mobilize key equipment and manpower which is substantially responsive to the Procuring Entity's Requirements.

Award of Contract

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The lowest evaluated bid, after the application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of the Contract.

Bidders are free to participate in both Lots, but will only be awarded 1 (one) Lot. (See *description of Lots in the Scope of works section of this bid*)

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

Corrupt Practices

Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or has been declared ineligible to be awarded a procurement contract;
2. any conflict of interest on the part of the Bidder must be declared.

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Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part 1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.}

Bidders should mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets, or commercial or financially sensitive information.}

Name of Bidder

Date of Bid:

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is:{days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

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Bid Authorised By:

Signature 

Name: Dr. S. Munyati

Position: Project Team Lead

Date: 21 April 2023

Authorised for and on behalf of:

Company Biomedical Research and Training Institute

Address: No 10 Seagrave Road. Avondale, Harare

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PQ FORM 5. SPECIFIC EXPERIENCE

Bidder's Legal Name: _____

Date: _____

JV Partner Legal Name: _____ Bidding No.: _____

Page _____ of _____ pages

Contract Number: ____	Information		
Contract Identification	_____		
Award date	_____		
Completion date	_____		
Role in Contract	<input type="checkbox"/> Contractor	<input type="checkbox"/> Management Contractor	<input type="checkbox"/> Subcontractor
Total contract amount	_____ _____		
If partner in a JV or subcontractor, specify participation of total contract amount	_____ %	_____	
Client Name:	_____		
Address:	_____ _____ _____		
Telephone/fax number:	_____ _____		
E-mail:	_____ _____		

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PQ Form 5a. Specific Experience (cont.)

Bidder's Legal Name: _____

Page _____ of _____

pages

JV Partner Legal Name: _____

Contract No.	Information
Description of the similarity in accordance with scope and specification:	
Amount	_____
Location	_____
Complexity	_____
Methods/Technology	_____

*Fill in at least three (3) Specific Experience Forms part a and b for relevant to laboratory construction/renovations.

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PART 2: PROCURING ENTITY'S REQUIREMENTS

Scope of Works

Brief Description of Works

BRTI intends to drill, install and connect solar powered boreholes in Harare and outside Harare (Bulawayo, Mutare and Masvingo). For specifications follow the drawings provided to together with the bid document.

Lot 1: Harare

Lot 2: Outside Harare (Bulawayo, Mutare and Masvingo)

Commencement and Completion Periods Required

Completion in one (1) month.

Bill of Quantities

***Please fill in the BOQs provided as additional document to this bid.**